

# Birth Certificate

Applicant Name:	Passport No.:
Email Address:	Phone No.:

Sr. No	Mandatory Documents
	<b>Signature of the applicant on all documents should match the signature on their current valid passport</b>
1	<b>Application form</b> Download the <a href="#">Miscellaneous Application form</a> and fill it up carefully. Each applicant is required to fill up separate <a href="#">Miscellaneous Application form</a>
2	<b>Photograph – Passport Size</b> <u>Paste the applicant's photo</u> on the application form/s PHOTOGRAPH SPECIFICATIONS (Must be white background) • 2 Photos of size 51mm x 51 mm (2 by 2 size) preferably White Background– PHOTOGRAPHS MUST BE IDENTICAL. • Photo must be taken within 6 months. • Shoulder must be visible • Without glasses • Without flashlight reflection • With dark coloured attire to distinguish with white background • With good lighting on the face • Photos must be compliant with specifications; To know more about photo specifications – <a href="#">Please click here</a>
3	<b>Copy of Current Passport – Notarized and Photocopy</b> Applicant's current valid Indian passport in notarized photocopies of the first and last pages. Applicant who is a non-Indian passport holder may provide notarized photocopy of his/her last Indian passport and the current valid passport.
4	<b>Copy of US Legal Status – Notarized and Photocopy</b> Non US passport holders need to provide Notarized copy of documents showing valid US visa status
5	<b>Copy of Proof of Address in the USA - Notarized and Photocopy</b> US Driving License or Utility Bill or Lease Agreement or State Identity Card or Mortgage Deed.
6	<b>Fee:</b> Consular fee - <b>\$25.00</b> per copy, <b>\$2.00</b> -ICWF and VFS service fee <b>\$19.00</b> . Total Fees <b>\$46.00 per application</b> . The fee can be paid online or through single money order / cashier's cheques, drawn in favour of "VFS Services (USA) Inc". <b>Note:</b> Personal cheques, personal money orders, and other banking instruments are not accepted.