

Life Certificate

Applicant Name:	Passport No.:	
Email Address:	Phone No.:	

Sr. No	Mandatory Documents
	Signature of the applicant on all documents should match the signature on their current valid passport
1	Application form Download the Miscellaneous Application form and fill it up carefully. Each applicant is required to fill up separate Miscellaneous Application form ONLY ONE COPY OF LIFE CERTIFICATE WILL BE ISSUED.
2	Photograph – Passport Size <u>Paste the applicant's photo on the application form/s</u> PHOTOGRAPH SPECIFICATIONS (Must be white background) • 2 Photos of size 51mm x 51 mm (2 by 2 size) preferably White Background– PHOTOGRAPHS MUST BE IDENTICAL. • Photo must be taken within 6 months. • Shoulder must be visible • Without glasses • Without flashlight reflection • With dark coloured attire to distinguish with white background • With good lighting on the face • Photos must be compliant with specifications; To know more about photo specifications – Please click here
3	Medical Examination Certificate – Original copy required Add a recent (no later than 15 days) certificate from a registered medical practitioner, certifying that applicant (with name) has been examined (with date) by the medical practitioner and is alive on the day.
4	Copy of the Pension book - Notarized Applicants for pension purpose may submit notarized copy of the pension book (having name of the applicant)/bank documents of pension.
5	Self-attested Explanation Letter Applicants applying for Life Certificate other than pension may provide reasons for the same in a self-attested document.
6	Life certificate Provided in India – Original - Filled Signed and Photocopy Original and one photocopy of the Life Certificate (dully filled in and signed by applicant), which has been provided by the Pension Authorities in India. In the absence of this document, Embassy will issue Life Certificate as per its own format.
7	Copy of Current Passport - Notarized Applicant's current valid passport copy notarised and photocopy of this document.

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8	<p>Those having Indian passport may provide notarized copies of the first and last pages of the passport.</p> <p>Copy of US Legal Status - Notarized</p> <p>Notarized copy of documents showing valid US visa status</p>
9	<p>Copy of Proof of Address in the USA - Notarized</p> <p>US Driving License or Utility Bill or Lease Agreement or State Identity Card or Mortgage Deed.</p>
10	<p>Fee:</p> <p>(a) Life Certificate for pension for applicants with Indian and non-Indian passports. ICWF - \$2.00 and VFS service fee - \$19.00. Total fees - \$21.00 per application.</p> <p>(b) Life Certificate for purposes other than pension for Indian and non-Indian passport holders. Consular Fee - \$25.00, ICWF- \$2.00 ICWF and VFS service fee - \$19.00. Total fees - \$46.00 per application.</p> <p>The fee can be paid online or through single money order / cashier's cheques, drawn in favour of "VFS Services (USA) Inc".</p>
	<p>Note: Personal cheques, personal money orders, and other banking instruments are not accepted.</p> <p>Note: Embassy / Consulates would continue to offer services like death certificates, life certificates directly to the applicants as per extant practice. However, in case the applicants wish to avail these services from VFS Global, they can avail the same as any other miscellaneous consular service from VFS Global on payment of the applicable service fee.</p>