

## **DISCLAIMER – NAME CHANGE AFFIDAVIT**

1. Following marriage, re-marriage or divorce, except details provided by the applicant in the application, no proof of marriage/dissolution of marriage or any court orders/decrees would be required in the following cases: (a) An applicant applying for reissue of passport for incorporation of name of his/her spouse; (b) A woman applying for a change of name/surname in existing passport due to marriage; (c) Divorcees applying for change of name or for deletion of spouse's name in existing passport; and (d) Re-married applicants applying for change of name /spouse's name in passport.

2. In other circumstances for change of name, the applicant (male or female) should furnish: (i) Gazette notification of the state government concerned or clippings of two newspapers (One from India and the other from USA) regarding change of name; and (ii) At least two public/school documents issued in the desired name.

3. The following cases would also be considered as change of name and accordingly, the aforesaid documents for change of name have to be provided: (i) Married women wishing to revert to maiden name when not divorced or widowed; (ii) Change of name upon attaining adulthood from childhood; (iii) Minor change in name; and (iv) Change/addition of surname.

4. The following cases would not be considered as change of name and hence, documents for change of name would not be required:

(i) Spelling correction/change of spelling which phonetically does not result in change in name (e.g., D'Souza to De Souza);

(ii) Variation of a name as mentioned in the birth certificate (e.g., Sanjiv to Sanjeev);

5. Two public/educational documents in the desired name i.e. Voter ID, Aadhar Card, any Government ID (both Indian or US, if applicant residing in USA continuously for over three years), School Certificate etc are required to be submitted in respect of the following cases:

(i) Shifting of words/changing arrangement of various parts of existing name without inserting/deleting any words/letters in the existing name (eg., Parameshwaran Shiva Kumaran to Shiva Parameshwaran Kumaran). However, shifting of name will not be allowed in cases where the initial name/abbreviation or the last name is father's name.

(ii) Splitting of given name into First Name and Surname (eg., if a passport shows Dilip Kumar as Given Name with Surname blank, he may be allowed enter Dilip as First Name and Kumar as Surname.

AFFIDAVIT FOR CHANGE IN NAME

By this deed I, the undersigned..... (new name) previously called  
..... (old name), doing.....(give profession or vocation) and resident of  
.....(address) solemnly declare:

1. That for and on behalf of myself and my wife, children and remitter issue , I wholly renounce/relinquish and abandon the use of my former name/surname of .....and in place thereof, I do hereby assume from this date the name/surname ....., so that I and my wife, children and remitter issue may hereafter be called, known and distinguished not by my former name/surname, but assumed name/surname of .....
2. That for the purpose of evidencing such my determination declare that I shall at all times hereafter in all records, deeds and writings and in all proceedings, dealings and transactions, private as well as upon all occasions whatsoever, use and sign the name of ..... as my name/surname in place and in substitution of my former name/surname.
3. That I expressly authorize and request all persons in general and relatives and friends in particular, at all times hereafter to designate and address me, my wife, my children, and remitter issue by such assumed name/surname of .....
4. In witness whereof I have hereunto subscribed my former and adopted name/surname of ..... and ..... affix my signature and seal, if any, this ..... day of .....

Signed sealed and delivered by the above name

Date.....

Former name.....

In the presence of:

Name.....

Address.....

Name .....

Address .....

(This /affidavit may be signed and attested in presence of a Judicial Magistrate or Executive Magistrate/**Notary** Public or Consular Officer in an Indian Mission abroad)

**Note:** In case of change of name, applicant should insert advertisements in two reputed newspapers (one local newspaper of the area in which he/she is residing and 2nd in newspaper of the area of permanent address) and submit original newspapers at the time of applying for passport in his/her new name.