

Tourism Checklist
旅游签证材料清单

Please Note: The Embassy of the Republic of the Philippines reserves the right to request additional information/documentation not mentioned in the harmonized list below. If necessary, the Embassy may also request to interview the applicant. The applicant is hereby informed that submitting the below-mentioned documents does not guarantee automatic issuance of a visa. 注意：菲律宾驻华大使馆有权要求申请人补充下列清单中没有的材料，如有必要，申请人有可能被要求前往使馆面谈；提交下述文件并不保证签证将自动签发。		
List of supporting documents to be submitted by applicants travelling for the purpose of Tourism Visa 旅游签证需提交的材料清单		是否提交 If submitted (X/√)
1	1 Completely filled out visa application form (FA Form No. 2) 一份填写完成的签证申请表格 (FA Form No. 2)	
2	A passport-size photograph taken during the last six (6) months (Photograph size is 35x45 mm) 1张申请人在六（6）个月内拍摄的近照（大小：35x45 mm、白底、衣着得体）	
3	Passport valid for at least six (6) months beyond the authorized period of stay in the Philippines 护照有效期自菲律宾有效停留期后至少 6 个月以上有效期 - Last entry and exit stamps from the Philippines, if applicable 菲律宾的最后出入境印章（如适用） - Previous Philippine visa/s issued for the last six (6) months, if applicable 过去六（6）个月内签发的菲律宾签证（如适用） - Proof of extension of stay in the Philippines, if applicable 延长在菲律宾逗留的证明（如适用） Note: Applicant may be required to submit a scanned copy of all passport pages, as deemed necessary, by the Philippine Consular Officer. 注：如有必要，菲律宾领事官员可能会要求申请人提交所有护照页的扫描件。	
4	Applicant's national ID (for Chinese nationals in Mainland China, Hong Kong and Macau) 申请人的身份证（适用于在中国大陆、香港和澳门的中国公民）	
5	Tickets or flight reservation (entry and exit) 机票或航班预订（包含进入和外出菲律宾） Round-trip or onward tickets or flight reservation 往返机票或续程机票或航班预订	
6	Proof of financial capacity (any of the following) 财务能力证明（以下任何一项） - Bank statement of the latest six (6) months 最近六个月的银行对账单 - Employment certificate with remuneration 明确表示薪酬的就业证明 - with the company letterhead, applicant's position, salary amount, hiring date, and the (printed) name and position of the HR manager, signature, and official seal; 带有公司抬头、申请人的职位、工资金额、雇佣日期以及人力资源经理的（打印）姓名和职位、签名和公章； - Proof of business income 公司的收入证明 - Letter of guarantee from the sponsor with proof of financial capacity. 赞助商出具的担保函，并附有财务能力证明 - Invitation letter from a reputable Philippine company or individual (enclosed with a photocopy of his/her passport or identity document issued by the government); 菲律宾知名公司或个人的邀请函（附护照或政府颁发的身份证件复印件）； - If the inviter is in China, an affidavit of support and guarantee notarized from any Philippine Foreign Service Posts in China (enclosed with the photocopy of his/her passport or identity document issued by the government); 如果邀请人在中国，请提供经菲律宾驻华外交机构公证的支持和保证宣誓书（附护照或政府颁发的身份证件复印件）； - If the inviter is in the Philippines, an affidavit of support and guarantee notarized by a local notary public in the Philippines (enclosed with a photocopy of his/her passport or identity document issued by the government); 如果邀请人在菲律宾，则需提供经菲律宾当地公证人公证的支持和保证宣誓书（随附其护照或政府颁发的身份证件复印件）； - If the inviter is a foreign national, an affidavit of support and guarantee notarized from any Philippine Foreign Service Posts or a local notary public in the Philippines (enclosed with the photocopy of his/her passport and a valid Philippine Visa) 如果邀请人是外国人，则需提供经菲律宾外交部门或菲律宾当地公证人公证的支持和保证宣誓书（随附其护照复印件和有效的菲律宾签证）	
8	Document proving ties to the home country/country of residence (any of the following) 证明原国家/居住国关系的扫描文件（以下任何一种） - Employment certificate with remuneration 提及报酬的就业证明 - with the company letterhead, applicant's position, salary amount, hiring date, and the (printed) name and position of the HR manager, signature, and official seal; 带有公司抬头、申请人的职位、工资金额、雇佣日期以及人力资源经理的（打印）姓名和职位、签名和公章； - Property documents 财产文件 - Personal property certification with English translation; 个人财产证明，附英文翻译；	
10	Itinerary 行程单	
11	Hotel accommodation or proof of lodging	

	酒店住宿或住宿证明 • May also be based on the letter from family or friends 家人或朋友的邀请信件	
12	For Minors not travelling with a parent/guardian (additional requirement): 对于未成年人未与监护人或父母同行（附加要求）： • Letter of permission from a parent/guardian 父母或者监护人的许可函 For minors under 15 years of age对于15岁以下的未成年人： • If traveling with the parent/s: 如果与父母一起旅行：（家庭选项） - Birth certificate with English translation and parents' passports 带英文翻译的出生证明和父母护照 父母出具的确认函，证明未成年人与父母一起旅行或独自旅行。（家庭预订单） - Same flight itinerary 同一航班行程（家庭预订单） • If unaccompanied by a parent or not joining a parent: 如果没有父母陪伴或没有加入父母行程： - Secure a Waiver of Exclusion Ground (WEG) at the nearest Philippine Foreign Service Post in China before applying for a visa. VFS门户网站的提示，建议申请人在申请签证之前，在最近的中国菲律宾外交部获得豁免排除理由（WEG）。	
13	其他补充材料 Other Additional Document	
备注Remark:		申请人签字 Applicant Signature:

Inquiry Officer to choose as appropriate:

资料审核员根据适用情况选择：

1 . The applicant has confirmed that s/he has no other documents to submit.

申请人已经确认她 / 他不提交其他材料。

2 . The applicant has submitted the supporting documents above. I have advised him/her that failure to submit all necessary documents may result in the application being refused, but s/he has chosen to proceed with the application.

申请人已经递交了上述材料，我已告知其如不提交所有必要材料可能会导致被拒签，但其选择继续提交申请。

Officer & Date

Applicant's Signature